

**Jefferson Parish Workforce Development Board
Quarterly Board Meeting Minutes
Thursday February 2, 2023
Delgado River City Campus, 709 Churchill Pkwy., Avondale, LA
8:00am**

- I. **Welcome** – Tom Jones called the meeting to order and proceeded with everyone introducing themselves. Quorum was present.
Board Members Present: Joe Ewell Jr., Lisa Barback, Stephanie Brumfield, LaDinah Carter, Aldo Duron, Danielle Garrett, Rose Jenkins, Tom Jones, Teresa Lawrence, Rachel Mackey, Andy O’Brien, Jacqueline Smith, David St. Etienne, Allison Thomas, Christine Vo, Kate Wendel, Arlanda Williams
Members Absent: John Johnson, Luz Lobos, Thelma Ceballos-Meyers, Rod Nunez, Robert Senior, Jerry Repka, Melissa Hopson-Sparks, Sara Waldvogel
Others Present: Darrel Lewis, Nedra McKinney, Deanna Stewart, Frances Turner, BeTrice Walker, Vanessa Zimmerman
- II. **Introductions** – Introductions were conducted.
- III. **Approval of Meeting Minutes**
Tom Jones requested a motion to accept the minutes from the November 3, 2022 meeting.
Andy O’Brien moved to accept the minutes from the November 3, 2022 meeting.
David St. Etienne seconded the motion to accept the minutes from the November 3, 2022 meeting.
- OPPOSED 0 YEAS 17 ABSTAINED 0 ABSENT 8**
- IV. **Swearing in of New Member** – Kendale Thompson from the Jefferson Parish Attorney’s Office swore in our new member Rose Jenkins from Jefferson Council on Aging.
- V. **One Stop Operator Updates** – Darrel Lewis expounded on the UniteUS platform. He also gave an update on the Partners Meeting and informed everyone about the upcoming Training Providers meeting.
- VI. **American Job Center Updates** – BeTrice Walker discussed the processes and procedures that are being reviewed with staff.
- VII. **Planning and Operations Committee**
- A. **Hurricane Ida Grant** – Frances Turner discussed the grant which ends in August 2023.
 - B. **Employer of Record RFP** – Frances Turner discussed the Employer of record which went back out and we currently have 4 letters of intent to propose.
 - C. **Individual Training Account (ITA’s) Audit** – Deanna Stewart referenced handouts and a gave status update on the ITA’s from the attachments that were included in the packets. A discussion took place regarding Memorandum of Understanding (MOU’s).

1. Approval of CDL Class A Training for 21 and older

Tom Jones requested a motion to not allow participants under 21 years of age to attend CDL Class A Training.

Lisa Barback moved to approve the motion to not allow participants under 21 years of age to attend CDL Class A Training.

Joe Ewell Jr. seconded the motion to not allow participants under 21 years of age to attend CDL Class A Training.

OPPOSED 0 YEAS 17 ABSTAINED 0 ABSENT 8

D. Approval of Adult and Dislocated Worker Policy # 2021-016

Tom Jones requested a motion to approve the Adult and Dislocated Worker Policy # 2021-016.

Arlanda Williams moved to approve the Adult and Dislocated Worker Policy # 2021-016.

Lisa Barback seconded the motion to approve the Adult and Dislocated Worker Policy # 2021-016.

OPPOSED 0 YEAS 17 ABSTAINED 0 ABSENT 8

VIII. Youth Committee – Arlanda William gave an update on short term Dual Enrollment and discussed the upcoming events which included the Open House on February 9th. A discussion took place regarding Dual Enrollment, Apple and IBC Training.

IX. Open Discussion/Other Business – Frances Turner gave an update on the recent Career Fair and informed everyone regarding our upcoming Career and Employment Expo which will be on March 18:2023.

Tom Jones requested a motion to adjourn

Lisa Barback moved to adjourn.

Arlanda Williams seconded the motion to adjourn.

OPPOSED 0 YEAS 17 ABSTAINED 0 ABSENT 8

MEETING ADJOURNED